

## Minutes of the IQAC Meeting

The IQAC meeting of Sevadal Mahila Mahavidyalaya, Nagpur was organised on date 8th April 2017, at 11.00 am in Honourable Principal's Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Following members were present for the meeting.

- |                                |   |
|--------------------------------|---|
| 1) Dr. Anil S. Mohite          | Associate Professor and Advisor IQAC      |
| 2) MR. P. S. Deshpande         | Assistant Professor and Co-ordinator IQAC |
| 3) Dr. (Mrs.) A. S. Mahakalkar | Associate Professor and Member            |
| 4) Dr. S. V. Pise              | Assistant Professor and Member            |
| 5) Dr. S. L. Pal               | Assistant Professor and Member            |
| 6) Mr. G. S. Kawale            | Assistant Professor and Member            |
| 7) Dr. A. P. Lambat            | Assistant Professor and Member            |
| 8) Ms. R. M. Dhandekar         | Assistant Professor and Member            |
| 9) Mr. D. N. Hatwar            | Member, Non Teaching Staff                |

The IQAC Co-ordinator has welcome Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and the members of IQAC for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the meeting.

**1. To discuss on maintenance of rapo of Principal's Office and all other Departments with respect to Government rules and regulations.**

- It has been decided that the rapo of Principal's Office and other Departments should be maintain according to Government rules and regulations.
- For this, the guidelines framed for purchase of chemicals, glass-wares, instruments and other items should be followed properly by all the departments of college.
- Chemicals, glass-wares, instruments and other items should be purchase by Head of the Department as per the budget provided to them by the office.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.



**2. To discuss on provisional budget (Grant and Non-grant).**

- The provisional budget for grant in aid sections of the college was presented by Honourable Principal, in the meeting.
- The provisional budget for non-grant in aid sections of the college was presented by Honourable Principal, in the meeting.

The presentation given by Honourable Principal regarding the budget was discussed in the meeting and unanimously accepted by the committee, and then the resolution is passed by the Chair.

**3. To discuss regarding the fulfilment of vacant posts in various departments of the college.**

- Honourable Principal told that the college has submitted all the necessary documents towards the RTM Nagpur University, Nagpur and Joint Director, Nagpur office, for the fulfilment of vacant posts.
- Honourable Principal has told that the college has not received the permission for the advertisement of these posts.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

**4. To discuss the progress regarding to start Study Centre of IGNOU.**

- It has been decided that the necessary documents should be submitted to IGNOU office as per their requirement.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

**5. To discuss the adoption of Bird Restaurant at Raj Bhavan.**

- It has been decided that the grains required for Bird restaurant at Raj Bhavan will be made available through the college.
- It has been decided that the Convenor Dr. Mandaogade Madam will take the responsibility of bird restaurant.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.



**6. To discuss about the admission in the college for the session 2017-18**

- It has been decided that the admission committee for the session 2017-18 will plan the programme for the admission in the college for the academic session 2017-18.
- The admission committee will work under the guidance of Honourable Principal.
- It has been decided that the admission committee will follow the reservation norms decided by University and Government of Maharashtra, for the admission.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

**7. To discuss on the purchase of various items through Central Purchase Committee as per requirement received from various departments.**

- Honourable Principal has told that college has received short lists of chemical, glass-wares and other items from various departments as their requirement, as the budget of these departments was exhausted during the NAAC visit.
- It has been decided that the requirement received from various departments should purchase through central purchase committee.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

**8. To update the sound system of main auditorium.**

- It has been decided that there is need to install effective sound system in the main auditorium of the college.
- It has been decided to purchase good quality mikes and speakers for the auditorium.

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

**9 To discuss on Extension Projects of the college.**

- It has been decided that there is need to take more efforts for Extension projects like,  
(i) Donation to Orphans. (Convenor Dr. A.S. Dhoble)



- (ii) Bird restaurant project at Raj-Bhavan.(Convenor Dr.Mandeogade Madam)
- (iii) Rainwater Harvesting. (Convenor Dr. R.D. Gadewar).

The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair.

**10. To submit the proposal to University for additional section of B.Sc. at entry level of Science faculty.**

- Honourable Principal has told that college has received more no. of admission forms for admission in B.Sc. (Science faculty), than its capacity. Therefore there is need to have more no. of seats than the capacity. Hence, we must submit the proposal to University for additional section of B.Sc. at entry level of Science faculty.
- The above suggestion of Honourable Principal was unanimously accepted by the committee and the resolution is passed by the Chair.

**11. Any other matter with the permission of the Chair.**

- It has been decide to purchase a small bus for short tours of college and for extension activity.

**12. The meeting was adjourn by Honourable Principal.**

The adjourned IQAC meeting was organise on date 24th April 2017, at 11.00 am in Honourable Principal,s Chamber under the Chairmanship of Honourable President of Sevadal Education Society. Above mention members was present in the meeting.


The IQAC Co-ordinator has welcome, Honourable President of Sevadal Education Society Shri Sanjayji Shende, Honourable Principal Prof. Dr. Pravin Charde, IQAC Advisor Dr. Anil S. Mohite, and the members of IQAC for the meeting. The meeting starts with the permission of the Chair and following matter was discussed in the adjourned meeting.

1. It has been decide to establish separate office for IGNOU in ground floor of college.
2. It has been decided that there should be Uniform for the students.
3. It has been decided that there should be a facility of central laboratory in the college.
4. Laboratory of Microbiology department should be establish as central laboratory.




5. The instruments of central laboratory can be used for consultancy.
6. It has been decided to issue a cheque of Rs. 20,000 to the student of BA Part II, Pooja Maske as help to participate her in International Karate Championship, which is to be held at Kuala Lumpur, Malaysia, from 12<sup>th</sup> to 14<sup>th</sup> May 2017.

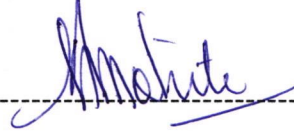
The above discussion was unanimously accepted by the committee and the resolution is passed by the Chair. As there is no matter for any more discussion, the meeting ends by giving thanks to Chair.

  
P. S. Deshpande  
Co-ordinator IQAC

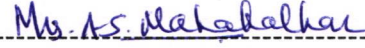


  
Prof. Dr. Pravin Charde  
Principal  
Sevadal Mahila Mahavidyalaya  
Nagpur.

1) Dr. Anil S. Mohite



2) Dr. (Mrs.) A. S. Mahakalkar



3) Dr. S. V. Pise



4) Dr. S. L. Pal




5) Mr. G. S. Kawale



6) Dr. A. P. Lambat



7) Ms. R. M. Dhandekar



8) Mr. D. N. Hatwar



9) Prof. S. B. Zade



10) Mr. Tejas Barai



11) Mr. Arvind Bagadade



12) Ms. Vibha Nikalje



